

MEDINA COUNTY COMMISSIONERS

Job Description REGISTERED NURSE COUNTY HOME



SUMMARY

The registered nurse reports directly to the County Home superintendent. Performs and oversees all direct care to the patients, including assessing the patient's health, administering medication to the patients, coordinating and reviewing all lab work, and providing reports to superintendent daily. Keeps documents of all assigned patients, and reports to the appropriate person at shift change. Oversees licensed practical nurses. Keeps equipment and supplies in a neat and organized manor; cleans and disposes of equipment and supplies properly after use. Assists patients' family members with concern and empathy.

PRINCIPLE DUTIES AND RESPONSIBILITIES:

- I. Utilizes the nursing process by demonstrating appropriate assessment, planning, implementation, and evaluation of the patients' care as assigned by superintendent. Assesses patients by collecting information on patients' current health status. Completes required paperwork. Set priorities for nursing action in logical sequence. Performs ongoing assessment. Documents patient care, patient response to care provided, patient needs, problems, capabilities, limitations and progress toward goals. Communicates with physicians on patients needs. Demonstrate sound judgment by taking appropriate actions regarding questionable findings or concerns. Is aware of patients' allergies, medication and specific diets. Oversees licensed practical nurses. **Time spent: 40%**
- II. Performs direct client care. Prepares and administers medication and IV's which are prescribed by a physician according to policy and procedure. Observes and documents patient response to medication. Orders medication. Gives thorough, concise report at change of shift and communicates pertinent information to appropriate person. Coordinates and reviews lab work. Serves and attends to patients needs. Assures proper handling and emergency care of patients' involved in accidents. **Time spent: 35%**
- III. Maintains a clean, neat, and safe environment for patient and staff according to policy and procedure. Ensures supplies and equipment are stored in organized manor. Demonstrates correct and safe techniques on the use of equipment. Follows appropriate procedure for cleaning and disposing of equipment or supplies. Reports need for service maintenance on equipment. **Time spent: 10%**
- IV. Assists patients' family members. Answers and refers telephone calls. Helps other related duties assigned by the superintendent. **Time spent: 10%**
- V. Participates in County Home training and orientation of new staff. Attends staff meetings. **Time spent: 5%**

Class Title / Position Number of Position(s) Supervised:

44161C / 10158.0, 10443.0, 10098.0, 10080.0, 10236.0

Department Director: _____ Date: _____
Human Resources: _____ Date: _____
Appointing Authority: _____ Date: _____

Class #: _____ Class Title: _____ Division: _____
Unit: _____ Normal Working Hrs : Fr _____ to _____ Position Control #: _____
County of Employment: _____ Working Title: _____ Pos # & Title of Supervisor: _____

	KNOWLEDGE ▲ SKILLS ▲ ABILITIES	PRINCIPLE DUTIES
Knowledge:	<ul style="list-style-type: none"> (1) Medication dosag; (2) Equipment; (3) Policies and procedures of County Home; (4) Nursing process and its application, including the assessment, planning, implementation of nursing care; (5) Handles emergency situations, (6) Causes and effects of medications; (7) Nurse Practice Standards; 	<p>Prepares and administers medication</p> <p>Correct and safe techniques on the use of equipment</p> <p>Assess patients, Set priorities of patients in logical sequence and perform ongoing assessment</p> <p>Observe and document patients response to medication</p>
Skills:	<ul style="list-style-type: none"> (8) Problem solving; (9) Complete routine forms; (10) Aid geriatric patients; 	<p>Takes appropriate actions regarding questionable findings or concerns</p> <p>Completes required paperwork</p> <p>Perform direct client care</p>
Ability:	<ul style="list-style-type: none"> (11) Ability to read and analyze professional journals, technical procedures or government regulation; (12) Write reports, business correspondence and procedure manuals; (13) Present info and respond to questions; (14) Talk and hear; (15) Stand, sit, walk, use hand to finger, handle and feel objects and tools, and reach with hands and arms; (16) Lift 50-100lbs; (17) Interpret a variety of instructions; 	<p>Gives thorough and concise reports</p> <p>Reviews all lab work</p> <p>Performs direct client care</p> <p>Serves and attends to patients needs</p> <p>Lifts patients</p>

MEDINA COUNTY POSITION DESCRIPTION ADDENDUM

MINIMUM CLASS REQUIREMENTS

- 1) Graduate of an accredited School of Nursing
- 2) Valid registration as a Registered Nurse in the State of Ohio
- 3) Knowledgeable regarding the nursing process and its application, including assessment, planning, implementation and evaluation of nursing care.

COMPETENCIES / ESSENTIAL FUNCTIONS / UNUSUAL WORKING CONDITIONS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

- Ability to effectively present information and respond to questions from clients.
- Must be able to relate and work well with the elderly population.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Registered Nurse will be scheduled based on operational need.
- Regularly required to talk or hear; use of hands to finger, handle or feel objects, tools, or controls; and reach with hands and arms.
- Intermittent physical activity including walking, standing, sitting, lifting, and supporting patients.
- Registered Nurse will be exposed to virus, disease, and infection from patients and specimens in working environment.
- Specific vision abilities required by this job include close vision and the ability to adjust focus.

MAJOR WORKER CHARACTERISTICS

- Knowledge of resident care
- Ability to use whole numbers, understand systems and procedures.
- Ability to establish positive client relations.
- Knowledge of nursing policies and procedures
- Knowledge of medications
- Ability to use medical equipment